



ADDITIONAL PROFESSIONAL EXPENSES for Writers

DO NOT DUPLICATE EXPENSES already filled in on SELF-EMPLOYED WORKSHEET

Name: _____ SS # _____ Tax Year: _____

PROFESSIONAL FEES & DUES

Association Dues\$ _____
 Credentials\$ _____
 License\$ _____
 Professional Associations.....\$ _____
 Union Dues\$ _____
 Other:.....\$ _____

CONTINUING EDUCATION

Correspondence Course Fees...\$ _____
 College Courses\$ _____
 Courses Registration\$ _____
 Materials & Supplies.....\$ _____
 Photocopy Expense.....\$ _____
 Reference Material.....\$ _____
 Books Purchased for Research..\$ _____
 Seminar Fees.....\$ _____
 Textbooks.....\$ _____
 Other:.....\$ _____

TELEPHONE EXPENSES

FAX Transmissions\$ _____
 Paging Service\$ _____
 Toll, Cellular & Pay Calls.....\$ _____
 Other:.....\$ _____

AUTO TRAVEL (IN MILES)

Between Jobs or Locations _____
 Client & Publisher Meetings.... _____
 Continuing Education..... _____
 Job Seeking _____
 Out of Town Business Trips _____
 Purchasing Job Supplies & Mats _____
 Professional Society Meetings... _____
 Parking Fees and Tolls\$ _____
 Other:..... _____

MISCELLANEOUS EXPENSES

Liability Insurance - Business...\$ _____
 Subscriptions\$ _____
 Resumé\$ _____

SUPPLIES & EXPENSES

Briefcase\$ _____
 Business Meals (100% of expenses).\$ _____
 Business Cards\$ _____
 Clerical Service.....\$ _____
 Computer Software\$ _____
 Computer Supplies\$ _____
 Customer Lists\$ _____
 Entertainment (100% of expenses)..\$ _____
 Equipment Repair\$ _____
 FAX Supplies.....\$ _____
 Gifts -Business (\$25. max per person/per yr) ..\$ _____
 On-Line Charges\$ _____
 Legal & Professional Services...\$ _____
 Office Expenses.....\$ _____
 Photocopy Expenses\$ _____
 Postage & Shipping\$ _____
 DVDs, Films & Videos for Research \$ _____
 Stationery.....\$ _____
 Website Development & Hosting ..\$ _____
 Other.....\$ _____

EQUIPMENT PURCHASES

Cellular Phone\$ _____
 FAX Machine, Calculator, Copier \$ _____
 Pager, Recorder, PDA & Phone.\$ _____
 Computers & Printers.....\$ _____
 Modems & Computer Peripherals.\$ _____
 Other:.....\$ _____

TRAVEL OUT OF TOWN

Airfare\$ _____
 Car Rental, Taxi, Bus, Train, & Subway \$ _____
 Parking & Tolls\$ _____
 Lodging (do not combine with meals) \$ _____
 Meals (do not combine with lodging) ..\$ _____
 Porter, Bell Captain, & Laundry . \$ _____
 Telephone Calls (including home)\$ _____
 Other:.....\$ _____

Use back side to list any additional information - attach all other documentation.

08 Writers • 2010 Tax Period

ALL FEES PAYABLE AT TIME OF SERVICE OR PRIOR TO E-FILING • CASH, CHECK, CREDIT CARD